

CITY OF WILDWOOD
Cape May County, New Jersey
RESOLUTION

**A RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR PROFESSIONAL SERVICES TO JAMES M. RUTALA a/k/a
RUTALA ASSOCIATES FOR GRANT WRITING SERVICES FOR VARIOUS
CAPITAL IMPROVEMENT PROJECTS**

WHEREAS, the City of Wildwood (the “City”) seeks the services of a grant writer to assist in connection with various funding opportunities available for the City through the United States Economic Development Administration and the New Jersey Department of Environmental Protection; and

WHEREAS, N.J.S.A. 40A:11-1 et seq. exempts Professional Services from public advertising for bids and permits an award of a non-fair and open contract by resolution of the governing body; and

WHEREAS, James M. Rutala has set forth his proposed professional services in a written proposal, a copy of which is available at the office of the City Clerk; and

WHEREAS, James M. Rutala has completed and submitted a Business Entity Disclosure Certification which certifies that James M. Rutala has not made any reportable contributions to a political or candidate committee in the City of Wildwood in the previous one year and that the contract will prohibit James M. Rutala from making any reportable contributions through the term of the contract; and

WHEREAS, James M. Rutala has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, the City desires to retain the services of James M. Rutala, and the parties have agreed upon a form of contract, the terms of which are incorporated by reference herein; and

WHEREAS, the Chief Financial Officer of the City of Wildwood has certified the availability of fund

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the City of Wildwood, County of Cape May, State of New Jersey as follows:

1. That the provisions of the above preamble of this Resolution are hereby incorporated herein, by this reference, as if set forth at length.
2. That the Board of Commissioners hereby approves a professional services agreement with James M. Rutala to provide Grant Writing services for an amount not to exceed Twenty Thousand (\$10,000.00) Dollars.
3. That the Mayor and Municipal Clerk are hereby authorized and directed to execute a contract on behalf of the City, and to take all other actions necessary to effectuate the purpose thereof.
4. That a brief notice stating the nature, duration, service, and amount shall be given public notice according to law.
5. The contract and Business Entity Disclosure Certification shall be on file with this resolution for public inspection at the office of the City Clerk.

Prepared by Finance Office

Krista McConnell, Commissioner

Steven E. Mikulski, Commissioner

Ernest Troiano, Jr., Mayor

I, Lisa A. Brown, City Clerk of the City of Wildwood, do hereby certify that the foregoing Resolution was adopted at a Regular Meeting of the Wildwood Board of Commissioners, held this 13th day of May, 2026, and in witness whereof I have hereunder set my hand and official seal on this date written.

LISA A. BROWN, CITY CLERK

Publication Date on Website: 5-14-26